

**PENTLAND TOWNSHIP
ELECTION COMMISSION
REGULAR MEETING AGENDA
OCTOBER 13, 2026**

1. Call to Order/Roll Call – Clerk Rathje, Supervisor Maki, & Treasurer Arneth
2. Changes to the Agenda
3. Brief Comments from the Chair
4. Brief Public Comment
5. New Business:

If there is consensus, we could consider the following items in a single motion:

- a) Appoint Clerk Gregory Rathje and Deputy Clerk Christine Rathje as “Authorized Assistants” for the preliminary accuracy test for the election of November 3, 2026. The authority for this motion comes from Michigan Administrative Rule 168.776.
 - b) Appoint Clerk Greg Rathje as the “Representative” for the Accuracy Board for the Public Accuracy Test for the election of November 3, 2026. The authority for this motion comes from Michigan Administrative Rule 168.778.
 - c) Appoint the following persons as Election Inspectors for the election of November 3, 2026. The authority for this motion comes from Michigan Compiled Laws 168.674 (1).
 1. Christine Rathje
 2. Linda Maki-Griffis
 3. Penny Obey
 4. Robin Mitchell
 - d) Appoint Linda Maki-Griffis as chairperson for the Election Inspectors for the election of November 3, 2026. The authority for this motion comes from Michigan Compiled Laws 168.674 (2).
 - e) Establish a Receiving Board to handle post-election duties for the election of November 3, 2026. The authority for this motion comes from Michigan Compiled Laws 168.679a.
 - f) Appoint the following persons as members of the Receiving Board for the election of November 3, 2026. The authority for this motion comes from Michigan Compiled Laws 168.679a (1).
 1. Christine Rathje
 2. Linda Maki-Griffis
 3. Penny Obey
 4. Robin Mitchell
 - g) Authorize the Township Clerk to do the following items:
 1. make emergency appointments for Election Inspectors and Receiving Board members as necessary,
 2. prepare elections materials on behalf of the Election Commission,
 3. prepare, print, and deliver ballots as needed,
 4. provide candidates and the Secretary of State proof copies of ballots as required,
 5. and provide election supplies and ballot containers as needed.
 6. Also appoint the “Early Voting” election inspectors and receiving boards, and to conduct the “Early Voting” preliminary and public accuracy tests, per the Municipal Joint Early Voting Site Agreement (also known as the Early Voting Agreement).
6. Old Business
 - a) None
 7. Extended Public Comment
 8. Next Regular Meeting
 - a) At the call of the Chair. As of today, the next scheduled election is the presidential primary in early 2028.
 9. Adjournment

**PENTLAND TOWNSHIP
ELECTION COMMISSION
JULY 14, 2026**

The meeting was called to order at 7:00 pm by Clerk Gregory Rathje.

Tonight's meeting was held at the Pentland Township Hall: 15474 M-28, Newberry, MI 49868.

Commission members present: Treasurer Margaret Arneth, Supervisor Janet Maki and Clerk Gregory Rathje. Absent: None.

There was no brief public comment.

There were seven items laid before the Election Commission to consider. There was unanimous consent to consider them in a single motion. Motion by Maki, seconded by Brown, to approve the motion. Ayes: All. Motion carried.

The seven items in the motion were:

- a) Appoint Clerk Gregory Rathje and Deputy Clerk Christine Rathje as "Authorized Assistants" for the preliminary accuracy test for the election of August 4, 2026. The authority for this motion comes from Michigan Administrative Rule 168.776.
- b) Appoint Clerk Greg Rathje as the "Representative" for the Accuracy Board for the Public Accuracy Test for the election of August 4, 2026. The authority for this motion comes from Michigan Administrative Rule 168.778.
- c) Appoint the following persons as Election Inspectors for the election of August 4, 2026. The authority for this motion comes from Michigan Compiled Laws 168.674 (1).
 - 1. Christine Rathje
 - 2. Linda Maki-Griffis
 - 3. Penny Obey
 - 4. Robin Mitchell
- d) Appoint Linda Maki-Griffis as chairperson for the Election Inspectors for the election of August 4, 2026. The authority for this motion comes from Michigan Compiled Laws 168.674 (2).
- e) Establish a Receiving Board to handle post-election duties for the election of August 4, 2026. The authority for this motion comes from Michigan Compiled Laws 168.679a.
- f) Appoint the following persons as members of the Receiving Board for the election of August 4, 2026. The authority for this motion comes from Michigan Compiled Laws 168.679a (1).
 - 1. Christine Rathje
 - 2. Linda Maki-Griffis
 - 3. Penny Obey
 - 4. Robin Mitchell

g) Authorize the Township Clerk to do the following items:

1. make emergency appointments for Election Inspectors and Receiving Board members as necessary,
2. prepare elections materials on behalf of the Election Commission,
3. prepare, print, and deliver ballots as needed,
4. provide candidates and the Secretary of State proof copies of ballots as required,
5. and provide election supplies and ballot containers as needed,
6. also appoint to the early voting election inspectors and receiving boards, and to conduct the “Early Voting” preliminary and public accuracy tests, per the Municipal Joint Early Voting Site Agreement (also known as the Early Voting Agreement).

There was no old business for the Election Commission to consider.

There was no extended public comment.

The next meeting of the Election Commission will be on Tuesday, July 14, 2026 at 7:00 pm.

This satisfies the requirements of the Bureau of Elections to have additional oversight by the Election Commission of election processes in the township.

Motion by Brown, seconded by Maki, to adjourn the meeting. Ayes: All.

Motion carried.

The meeting adjourned at approximately 7:02 pm.

Gregory Rathje
Pentland Township Clerk

PENTLAND TOWNSHIP BOARD
REGULAR MEETING AGENDA
OCTOBER 13, 2026

Tonight's meeting will begin after the Township's Election Commission (Supervisor, Treasurer, and Clerk) has a very brief meeting about next month's election as required by law.

Call to Order and Roll Call

Pledge of Allegiance

Changes to the Agenda

Brief Public Comment

Approval of Minutes

Approval of Bills

Treasurer's Report

New Business:

- Motion to increase mileage reimbursement from 72.5¢ per mile to 76.0¢ per mile, effective July 1, 2026 (see packet for email from Mike Grentz and MTA article).
- Receive memo from HRC engineering - their visit last month to work on asset management plan (see packet). No action needed on this tonight.
- Decide what's next – repair hall roof from last winter's damage. We have two quotes to choose from.
- Anything else?

Old Business:

- AT&T & voip handover – quick update
- Community cleanup day
- Hall roof – Jon & Shaun
- Wastewater update
- Future Hall Bookings
- Liquor Inspection Reports
- Water and Sewer Updates
- Open for Other Reports
- Communications

Extended Public Comment

Next Regular Meeting – Tuesday, November 10, 2026 @ 7:00 pm

Adjournment

PENTLAND TOWNSHIP

REGULAR MEETING

September 8, 2026

Tonight's meeting was held at the Pentland Township Hall: 15474 M-28, Newberry, MI 49868.

The meeting was called to order at 7:00 pm by Supervisor Janet Maki.

Board members present: Treasurer Jon Brown, Trustee Jeff Dunbar, Supervisor Janet Maki, Clerk Greg Rathje, and Trustee Roxanna Transit. Absent: none.

Also present: Deputy Clerk Christine Rathje, Utilities Superintendent Shaun Reed, and Sterling McGinn from the Newberry News.

There were no changes to tonight's agenda.

There was no brief public comment.

Clerk Rathje presented the minutes of the August 11th meeting.

Motion by Maki, seconded by Dunbar, to approve these minutes. Ayes: All. Motion carried.

The bills were presented by Clerk Rathje.

Motion by Transit, seconded by Brown, to approve the following five routine items in one motion:

1. There were no General Fund, Sewer Fund, or Water Fund checks issued per Pentland Township's "Post Audit" policy. (This policy explains how bills are paid between meetings)
2. General Fund check numbers 6732 and 6766 for payment today.
3. Sewer Fund check numbers 3129 through 3130 for payments approved today.
4. Water Fund check number 6210 for payments approved today.
5. Transfer \$48,398.44 from First National Bank of St. Ignace's Municipal Account to the Checking Account.

The vote on all of the above items - Ayes: All. Motion carried.

The Treasurer's Report was presented by Treasurer Brown.

In addition to his written report, Treasurer Brown gave an update on a sewer Certificate of Deposit (CD) that is maturing in early October and options about renewing the CD.

Motion by Rathje, seconded by Transit, to receive the Treasurer's Report and renew the sewer fund's CD for 12 months. Ayes: all. Motion carried.

The Board then moved to New Business.

The first item was a letter from our auditors.

The Board received a letter from our auditor Michael Grentz announcing that the firm he is a partner in - Anderson, Tackman & Co. – is changing its name after a corporate reorganization. There will be no change in Mr. Grentz's work with the township. The only change from our point of view will be the name of the firm.

Mr. Grentz also sent a form for the Board to sign acknowledging the name change.

Motion by Dunbar, seconded by Brown, to approve the Supervisor signing the form to acknowledge the name change of our auditing firm. Ayes: all. Motion carried.

The Board then moved to a discussion about an upcoming visit to inspect our hall.

Adrianna Melchior, an architect from the township's engineering firm of Hubbel, Roth, and Clark, will be coming up next week to inspect the township hall at the request of the Board.

One main goal for her visit is to give the Board a sense of the state of the roof and attic because of impending repairs to be done to stabilize part of the roof damaged last winter. Another goal is to help the Board understand the "health" of the hall as a whole.

There was no action taken on this item.

The Board then briefly talked about the hall rental forms. There was unanimous consent to continue this discussion at future meetings.

The next item was an email the Board received from the Village about damage done at the fire hall that holds the Newberry Fire Department's engines. There was an incident where one of the garage doors has been damaged to the point that it's difficult to get the fire engine out. The Village Manager suspended the driving privileges of that firefighter involved in the incident until she could conduct an investigation.

There was unanimous consent to ask the Village Manager several questions about this incident.

One question is the status of the garage door that was damaged – is it repaired and how much was the final bill? A second question is will insurance cover this repair? A third question is what is the status of the firefighter that was temporally suspended from driving fire engines when this incident first occurred? And finally, did her investigation discover any other information about what happened?

Under Old Business, the first item was Clerk Rathje giving a quick update on the township migrating its phone lines to "VOIP". There was no action taken on this item tonight.

The Board then heard a very brief update on a proposed community cleanup day. About a half-dozen local governments were contacted about how they do this and several of them have replied so far. There will be an update at next month's meeting after everyone replies. There was no action taken on this item tonight.

The next item under Old Business was the hall roof. There was unanimous consent to discuss this further with the architect when she is here next week.

Clerk Rathje reported that last week Township Engineer Jamie Burton emailed the Village Manager for an update on the Village's rate study. As of today, she has not yet replied.

There were no notable upcoming hall bookings to discuss.

Clerk Rathje reported the township received liquor inspection reports from the Sheriff's Department last month. All of the establishments inspected were scored "good".

Our Utilities Superintendent Shaun Reed gave a thorough report on the township's water and wastewater systems. One item in particular Superintendent Reed shared was upcoming sandblasting and painting of water tower one in the next few weeks. Mr. Reed will be traveling to numerous classes in the next month to prepare him for the required water operator exam.

The Board appreciated Mr. Reed's efforts in keeping the township's utility systems working well.

There was no extended public comment.

Under other reports – Mike Grentz will be at our October meeting to discuss the audit and other financial matters. Clerk Rathje also shared a letter from the DNR about their intent to acquire several hundred acres in the township.

Also under other reports, the Board also discussed "Flock" cameras that have been set up on prison property and also around the community in the past few months. There was no action taken on this item.

Clerk Rathje shared several items of routine correspondence, including information for this year's Legislative Luncheon on October 2nd.

The next regular meeting of the township board is Tuesday, October 13, 2026, at 7:00 pm at the Pentland Township Hall.

Motion by Brown, seconded by Transit, to adjourn the meeting. Ayes: All. Motion carried.

The meeting adjourned at approximately 7:55 pm.

Gregory Rathje
Pentland Township Clerk

Janet Maki
Pentland Township Supervisor

PENTLAND TOWNSHIP

SPECIAL MEETING

September 16, 2026

Today's meeting was held at the Pentland Township Hall: 15474 M-28, Newberry, MI 49868.

The meeting was called to order at 11:53 am by Clerk Greg Rathje.

Board members present: Trustee Jeff Dunbar, Supervisor Janet Maki (arrived 12:01 pm), Clerk Greg Rathje and Trustee Roxanna Transit. Absent: Treasurer Jon Brown.

Also present: Utilities Superintendent Shaun Reed, and Administrative Assistant Terrie Slack and from the engineering firm of Hubbel, Roth, and Clark – architect Adrianna Melchior.

There was no brief public comment.

Today's meeting was called to discuss with architect Adrianna Melchior her first impressions after inspecting the township hall this morning. These impressions are not her final thoughts – she took measurements and pictures that she will use to write a formal report for the board.

Ms. Melchior discussed the various parts of the hall, including (but not limited to) the roof, the main floor, and the basement.

The Board asked her to expedite her visit to the hall this month to give the Board a sense of the state of the roof and attic because of impending repairs to be done to stabilize part of the roof damaged last winter.

Ms. Melchior looked around and walked on our roof. She also went up into the attic for some time to look around.

In general, Ms. Melchior believes the roof and attic are fundamentally ok. She agrees that last winter's damage should be repaired before this winter begins. She also gave several suggestions to stabilize the long-term health of the roof and attic.

The Board had a thorough discussion with Ms. Melchior about the roof and greatly appreciated her insights as an architect.

There are two proposals that are (or about to be) submitted to the Board for repairing last winter's damage to the roof. The Board asked Ms. Melchior if she could review both proposals and share her thoughts. She agreed to do so.

After the discussion about the roof, there was a long conversation with Board members, Superintendent Reed, and Admin Assistant Slack about possible options for the hall. Ranging from upgrades to the current building, to what it would be like to have a new hall built.

This conversation was only a starting point of a much longer discussion that would take a lot of time and input from the community. There was no consensus or action taken this afternoon about the long-term fate of the hall.

After this second topic, there was no extended public comment.

The next regular meeting of the township board is scheduled for Tuesday, October 13, 2026, at 7:00 pm at the Pentland Township Hall.

There was unanimous consent to adjourn the meeting at approximately 1:01 pm.

Gregory Rathje
Pentland Township Clerk

Janet Maki
Pentland Township Supervisor

OCTOBER 2026 MONTHLY BILLS

Last updated October 7, 2026

CHECK #	PAYEE	AMOUNT	DESCRIPTION	Gen. Fund	Sewer Fund	Water Fund
General Fund checks paid ahead of time: (legally known as "post audit" payments)						
No early bills paid since the last meeting.						
	Total	\$ -		\$ -	\$ -	\$ -
General Fund checks to be paid today:						
Payroll:						
6767	Jonathan Brown	\$ 1,104.25	Treasurer	\$ 1,104.25	\$ -	\$ -
6768	Deborah Burbach	\$ 105.81	Deputy Treasurer - 0 mtg & 0 hrs	\$ 105.81	\$ -	\$ -
6769	AJ Downey	\$ 72.23	Outgoing utilities superintendent - 5.0 hours	\$ -	\$ 36.12	\$ 36.11
6770	Jeff Dunbar	\$ 323.79	Trustee plus one special meeting	\$ 323.79	\$ -	\$ -
6771	Janet Maki	\$ 3,232.62	Supervisor & Assessor	\$ 3,232.62	\$ -	\$ -
6772	Christie Overland	\$ 39.82	Hall custodian 2.33 hours	\$ 39.82	\$ -	\$ -
6773	Jerry Overland	\$ 1,240.11	Labor - Utilities - 71.0 hrs	\$ -	\$ 620.06	\$ 620.05
6774	Christine Rathje	\$ 68.10	Deputy Clerk - 1 mtg and 1.25 hrs	\$ 68.10	\$ -	\$ -
6775	Gregory Rathje	\$ 1,565.44	Clerk 0.18 hrs wastewater and 14.28 hrs non-stat. duties	\$ 1,358.87	\$ 104.55	\$ 102.02
6776	Shaun Reed	\$ 4,066.64	Utilities Superintendent w/health ins. payment	\$ 813.33	\$ 813.33	\$ 2,439.98
6777	Terrie Slack	\$ 2,026.16	Admin Assistant - 114.0 hours	\$ 675.38	\$ 675.39	\$ 675.39
6778	Roxanna Transit	\$ 323.80	Trustee plus one special meeting	\$ 323.80	\$ -	\$ -
	Total Payroll	\$ 14,168.77		\$ 8,045.77	\$ 2,249.44	\$ 3,873.56
Remittances:						
EFT152	US Government	\$ 3,855.03	Electronic Fund Transfer (EFT) Fed.Tax/FICA/SocSec	\$ 2,197.57	\$ 606.07	\$ 1,051.39
6779	Michigan State Disbursement	\$ 178.50	Child support	\$ 178.50	\$ -	\$ -
6780	Michigan Dept. of Treasury	\$ 771.82	State Withholding	\$ 482.09	\$ 111.50	\$ 178.23
	Total Remittances	\$ 4,805.35		\$ 2,858.16	\$ 717.57	\$ 1,229.62
Accounts Payable:						
6781	Anderson Tackman	\$ 9,264.00	Audit	\$ 3,242.40	\$ 2,779.20	\$ 3,242.40
6782	AT&T	\$ 819.34	Phone bill	\$ 198.65	\$ 310.34	\$ 310.35
6783	AT&T Mobility	\$ 112.39	Broadband for utility office	\$ 37.46	\$ 37.46	\$ 37.47
6784	Blue Cross/Blue Shield	\$ 2,407.28	Healthcare premium	\$ 481.46	\$ 481.46	\$ 1,444.36
6785	Cloverland Electric	\$ 2,349.44	Electric bill	\$ 861.44	\$ 576.34	\$ 911.66
6786	EGLE	\$ 974.00	Water testing	\$ -	\$ -	\$ 974.00
6787	Election Source	\$ 158.88	Election supplies	\$ 158.88	\$ -	\$ -
6788	Hubbell, Roth & Clark	\$ 431.40	Asset Management work	\$ 203.80	\$ 113.80	\$ 113.80
6789	LMAS	\$ 300.00	Water testing - three invoices	\$ -	\$ -	\$ 300.00
6790	Luce County Road Comm.	\$ 4,411.00	5,500 gallons dust control (2nd treatment)	\$ 4,411.00	\$ -	\$ -
6791	Luce County Treasurer	\$ 50.00	Reimburse county clerk election computer software	\$ 50.00	\$ -	\$ -
6792	National Office Products	\$ 136.01	Office supplies	\$ 45.33	\$ 45.34	\$ 45.34
6793	Newberry Ace	\$ 67.96	All three funds	\$ 44.97	\$ 11.49	\$ 11.50
6794	Newberry News	\$ 286.00	Election registration notice	\$ 286.00	\$ -	\$ -
6795	Pentland Utilities	\$ 3,900.00	Hydrant Rental	\$ 3,900.00	\$ -	\$ -
6796	Rathje, Greg	\$ 156.89	Sent 3rd quarter 941 and 201.2 miles at 72.5¢/mile	\$ 156.89	\$ -	\$ -
6797	Reed, Shaun	\$ 268.25	370 miles at 72.5¢/mile - Traverse City training	\$ -	\$ -	\$ 268.25
6798	Rolfe, Craig	\$ 185.50	General and sewer funds	\$ 130.00	\$ 55.50	\$ -
6799	Security Benefit	\$ 80.00	457 Plan	\$ 80.00	\$ -	\$ -
6800	Slack, Terrie	\$ 43.50	72 miles at 72.5¢/mile	\$ 14.50	\$ 14.50	\$ 14.50
6801	St. Germain Sandblasting	\$ 78,500.00	Water tower sandblasting and painting. Greutz will discuss this bill at November meeting. See note below!	\$ -	\$ -	\$ 78,500.00
6802	Village of Newberry	\$ 6,600.00	Monthly sewer treatment bill	\$ -	\$ 6,600.00	\$ -
6803	Visa	\$ 3,697.45	Gas (\$326.15), natural gas (\$25.23) for utilities, broadband - hall (\$132), travel for Shaun's classes (\$155.30), training (\$1,345.00) and more.	\$ 435.35	\$ 873.02	\$ 2,389.08
	Total Accounts Payable	\$ 115,199.29		\$ 14,738.13	\$ 11,898.45	\$ 88,562.71
	Grand Total for today (checks 6767 thru 6803)	\$ 134,173.41	<-- This amount will be transferred from General Fund's Money Market to Checking for today's payroll, remittances, and bills.	\$ 25,642.06	\$ 14,865.46	\$ 15,165.89
NOTE - per Mike Greutz, the \$78,500 check to St. Germain will be in the repay plan to be presented at next month's meeting. So the water fund will *not* repay the general fund today for that check tonight.						
Sewer Fund Checks (post audit and today)						
3131	Pentland Twp General Fund	\$ 2,617.06	Repay General Fund Advance	\$ -	\$ 2,617.06	\$ -
3132	Pentland Twp General Fund	\$ 14,865.46	Repay General Fund for today's bills	\$ -	\$ 14,865.46	\$ -
Water Fund Checks (post audit and today)						
6211	Pentland Twp General Fund	\$ 15,165.89	Repay General Fund for today's bills	\$ -	\$ -	\$ 15,165.89

FY 2024 - today General Fund Repayment Status

(to repay monies advanced to the Sewer Fund)

	Date	Sewer Fund Check #	Amount	Balance	Paid back so far	Note
	11/12/2013	na	\$ -	\$ 343,000.00	\$ -	Starting balance in 2013 (thirteen!)
	3/31/2024	na	\$ -	\$ 104,532.21	\$ 238,467.79	Ending balance FY 2023 - 2024
	3/31/2024	na	\$ (926.27)	\$ 105,458.48	\$ 238,467.79	Audit adjustment
	3/31/2024	na	\$ (170,000.00)	\$ 275,458.48	\$ 238,467.79	Additional loan
1	4/16/2024	3068	\$ 2,465.50	\$ 272,992.98	\$ 240,933.29	For March 2024
2	5/14/2024	3070	\$ 1,821.77	\$ 271,171.21	\$ 242,755.06	For April 2024
3	6/11/2024	3072	\$ 2,091.96	\$ 269,079.25	\$ 244,847.02	For May 2024
4	7/9/2024	3074	\$ 1,613.88	\$ 267,465.37	\$ 246,460.90	For June 2024
5	8/13/2024	3076	\$ 1,898.45	\$ 265,566.92	\$ 248,359.35	For July 2024
6	9/10/2024	3078	\$ 3,559.70	\$ 262,007.22	\$ 251,919.05	For August 2024
7	10/8/2024	3080	\$ 3,083.74	\$ 258,923.48	\$ 255,002.79	For September 2024
8	11/12/2024	3083	\$ 2,743.23	\$ 256,180.25	\$ 257,746.02	For October 2024
9	12/10/2024	3085	\$ 2,790.98	\$ 253,389.27	\$ 260,537.00	For November 2024
10	1/14/2025	3087	\$ 2,632.25	\$ 250,757.02	\$ 263,169.25	For December 2024
11	2/11/2025	3089	\$ 3,619.72	\$ 247,137.30	\$ 266,788.97	For January 2025
12	3/11/2025	3091	\$ 2,552.90	\$ 244,584.40	\$ 269,341.87	For Febuary 2025
13	4/8/2025	3094	\$ 2,878.01	\$ 241,706.39	\$ 272,219.88	For March 2025
14	5/13/2025	3096	\$ 2,612.41	\$ 239,093.98	\$ 274,832.29	For April 2025
15	6/10/2025	3098	\$ 2,769.67	\$ 236,324.31	\$ 277,601.96	For May 2025
16	7/8/2025	3100	\$ 3,263.43	\$ 233,060.88	\$ 280,865.39	For June 2025
17	8/12/2025	3102	\$ 3,223.71	\$ 229,837.17	\$ 284,089.10	For July 2025
18	9/9/2025	3104	\$ 4,943.12	\$ 224,894.05	\$ 289,032.22	For August 2025
19	10/14/2025	3106	\$ 3,108.94	\$ 221,785.11	\$ 292,141.16	For September 2025
20	11/11/2025	3108	\$ 2,975.35	\$ 218,809.76	\$ 295,116.51	For October 2024
21	12/9/2025	3110	\$ 2,089.35	\$ 216,720.41	\$ 297,205.86	For November 2025
22	1/13/2026	3112	\$ 3,027.54	\$ 213,692.87	\$ 300,233.40	For December 2025
23	2/10/2026	3114	\$ 2,965.95	\$ 210,726.92	\$ 303,199.35	For January 2026
24	3/10/2026	3116	\$ 3,010.27	\$ 207,716.65	\$ 306,209.62	For Febuary 2026
25	4/14/2026	3118	\$ 2,907.99	\$ 204,808.66	\$ 309,117.61	For March 2026
25	5/12/2026	3120	\$ 2,869.96	\$ 201,938.70	\$ 311,987.57	For April 2026
26	6/9/2026	3122	\$ 3,148.06	\$ 198,790.64	\$ 315,135.63	For May 2025
27	7/14/2026	3125	\$ 2,319.08	\$ 196,471.56	\$ 317,454.71	For June 2026
28	8/11/2026	3127	\$ 4,070.18	\$ 192,401.38	\$ 321,524.89	For July 2026
29	9/8/2026	3129	\$ 2,954.03	\$ 189,447.35	\$ 324,478.92	For August 2026
30	10/13/2026	3131	\$ 2,617.06	\$ 186,830.29	\$ 327,095.98	For September 2026

Background:

- Over the years, the township's sewer fund borrowed money from the township's general fund.
- Starting in late 2013, home customers began paying a \$5.20 monthly charge to repay this loan (commercial customers and larger residential customers pay \$5.20 for every 4,000 gallons of sewer).
- Starting April 2016, these charges were deposited into its own bank account. Which is why the amount paid out above is different than the "sewer repay" bank account in the Treasurer's Report. The first several years of payments were deposited into the General Fund's money market account.
- In May 2024, the township board added an additional \$170,000 to this amount to pay off the 2024 sewer lawsuit.
- The loan is expected to be paid off by 2033 (perhaps sooner). When paid off, this monthly charge ends.

Road Commission Chloride Spraying						
					Cost per gallon change	
				cost per gallon	% change over previous year	% change compared to 2009
Year	Invoice	Amount	Gallons			
2009	691	\$ 2,520.00	9,000	\$ 0.2800	-	0.00%
2010	727	\$ 2,152.00	8,000	\$ 0.2690	-3.9%	-3.93%
2011	748	\$ 2,093.34	7,503	\$ 0.2790	3.7%	-0.36%
2012	778	\$ 1,883.00	7,000	\$ 0.2690	-3.6%	-3.93%
2013	816	\$ 2,093.00	7,000	\$ 0.2990	11.2%	6.79%
2014	832	\$ 2,009.70	6,300	\$ 0.3190	6.7%	13.93%
2015	865	\$ 2,089.15	6,350	\$ 0.3290	3.1%	17.50%
2016*	894	\$ 2,381.81	7,445	\$ 0.3199	-2.8%	14.26%
2016*	898	\$ 2,337.31	7,327	\$ 0.3190	-3.0%	13.93%
2016 TOTAL		\$ 4,719.12	14,772	\$ 0.3195	-2.9%	14.09%
2017*	See #	\$ 1,990.45	6,050	\$ 0.3290	3.1%	17.50%
2017*	928	\$ 2,977.78	9,051	\$ 0.3290	3.0%	17.50%
2017 TOTAL		\$ 4,968.23	15,101	\$ 0.3290	3.0%	17.50%
2018*	942	\$ 2,247.56	6,440	\$ 0.3490	6.1%	24.64%
2018*	952	\$ 802.70	2,300	\$ 0.3490	6.1%	24.64%
2018 TOTAL		\$ 3,050.26	8,740	\$ 0.3490	6.1%	24.64%
2019*	974	\$ 981.60	2,400	\$ 0.4090	17.2%	17.50%
2019*	985	\$ 2,702.26	6,607	\$ 0.4090	17.2%	17.50%
2019 TOTAL		\$ 3,683.86	9,007	\$ 0.4090	17.2%	46.07%
2020*	1006	\$ 2,279.70	5,100	\$ 0.4470	9.3%	59.64%
2020*	1012	\$ 1,990.11	3,791	\$ 0.5250	28.4%	87.48%
2020 TOTAL		\$ 4,269.81	8,891	\$ 0.4802	17.4%	71.51%
2021*	1029	\$ 2,553.00	5,550	\$ 0.4600	-4.2%	64.29%
2021*	1040	\$ 2,760.00	6,000	\$ 0.4600	-4.2%	64.29%
2021 TOTAL		\$ 5,313.00	11,550	\$ 0.4600	-4.2%	64.29%
2022*	32	\$ 3,767.40	6,000	\$ 0.6279	36.5%	124.25%
2022*	42	\$ 3,321.79	5,300	\$ 0.6268	36.3%	123.84%
2022 TOTAL		\$ 7,089.19	11,300	\$ 0.6274	36.4%	124.06%
2023*	62	\$ 3,328.50	5,250	\$ 0.6340	1.1%	126.43%
2023*	69	\$ 2,916.40	4,600	\$ 0.6340	1.1%	126.43%
2023 TOTAL		\$ 6,244.90	9,850	\$ 0.6340	1.1%	126.43%
2024*	82	\$ 3,877.20	5,400	\$ 0.7180	13.2%	156.43%
2024*	91	\$ 5,354.04	8,015	\$ 0.6680	5.4%	138.57%
2024 TOTAL		\$ 9,231.24	13,415	\$ 0.6881	8.5%	145.76%
2025*	104	\$ 4,611.25	5,850	\$ 0.7882	18.0%	181.52%
2025*	109	\$ 4,185.01	5,400	\$ 0.7750	12.6%	176.79%
2025 TOTAL		\$ 8,796.26	11,250	\$ 0.7819	13.6%	179.25%
2026*	123	\$ 4,330.80	5,400	\$ 0.8020	3.5%	186.43%
2026*	127	\$ 4,411.00	5,500	\$ 0.8020	2.6%	186.43%
2026 TOTAL		\$ 8,741.80	10,900	\$ 0.8020	2.6%	186.43%
*That year had two treatments						
# 2017 the first treatment was billed in two invoices						

Pentland Township Treasurer

Fund Report as of 09/30/2026

Page 1 of 2

#0443 Business Checking

1st.Nat'l	Beg.Balance	\$ 26,817.05			
	Credits		\$ 48,398.44		
	Interest 0.00%		\$ -		
	Debits			\$ (73,215.49)	
	Ending Balance				\$ 2,000.00

#1790 General Fund Mun.MMkt

1st.Nat'l	Beg.Balance	\$ 435,958.11			
	Credits		\$ 31,184.37		
	Interest 1.11%		\$ 380.48		
	Debits			\$ (48,461.78)	
	Ending Balance				\$ 419,061.18

#3408 Municipal MMkt.(Repay)

1st.Nat'l	Beg.Balance	\$ 282,432.49			
	Credits		\$ 2,954.03		
	Interest 1.11%		\$ 257.43		
	Debits			\$ -	
	Ending Balance				\$ 285,643.95

#8616 Sewer Municipal Checking

Nicolet	Beg.Balance	\$ 71,702.10			
	Credits		\$ 18,259.07		
	Interest 1.00%		\$ 28.55		
	Debits			\$ (15,577.39)	
	Ending Balance				\$ 74,412.33

#8013 Water Municipal Checking

Nicolet	Beg.Balance	\$ 78,514.65			
	Credits		\$ 12,837.42		
	Interest 1.00%		\$ 32.27		
	Debits			\$ (9,968.30)	
	Ending Balance				\$ 81,416.04

Total Cash	\$ 862,533.50
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#0481 Tax Municipal Checking

Nicolet	Beg.Balance	\$ 187,738.89			
	Credits		\$ 645,267.02		
	Interest 0.01%		\$ 140.28		
	Debits			\$ (794,442.67)	
	Ending Balance				\$ 38,703.52

Pentland Township Treasurer

Fund Report as of 09/30/2026

Page 2 of 2

#2596 9 Mo Sewer Fund CD

Nicolet **Maturity Date 10/11/2026** Issue Date 01/11/2024 & Last Renewal 01/11/2026

Beg. Balance \$ 34,472.00

Credits \$ -

Term 3 month APY Interest 3.60%

Debits \$ -

Ending Balance \$ 34,472.00

#5689 9 Mo Rainy Day CD

Nicolet **Maturity Date 12/02/2026** Issue Date 03/02/2026 & Last Renewal 00/00/0000

Beg. Balance \$ 99,563.13

Credits \$ -

Term 3 month APY Interest 3.49% \$ 865.79

Debits \$ -

Ending Balance \$ 100,428.92

#7392-300 12 Mo GFund Fire Truck CD

TACU **Maturity Date 03/02/2027** Issue Date 02/27/2025 & Last Renewal 03/02/2026

Beg. Balance \$ 287,068.75

Credits \$ -

Term 6 month APY Interest 4.04%

Debits \$ 5,788.64 \$ -

Ending Balance \$ 292,857.39

Total Investments \$ 427,758.31

Total Cash & Investments (excluding Tax Collection Account)

\$ 1,290,291.81



Gregory Rathje <gregory.e.rathje@gmail.com>

Mileage increase

3 messages

Gregory Rathje <PentlandTwpClerk@gmail.com>
To: Michael Grentz CPA <mgrentz@atcomqt.com>
Bcc: Greg Rathje <pentlandtwpclerk@gmail.com>

Thu, Oct 1, 2026 at 10:44 PM

Hi Mike-

I just saw the news that the IRS mileage rate went up on July 1st from 72.5 cents to 76.0 cents per mile.

Can you reply to this note so I can document this for the township board - do you agree that the rate went up?

AND, for folks who were paid at the old rate since July 1 - can we do a one time adjustment to "catch them up"?

Of course, both items would go to the board for approval (bumping to 76 cents and catching folks up).

Thanks!
G.

--

Greg Rathje
Pentland Township Clerk
Luce County, Michigan
PentlandTownship.org

Michael Grentz <mgrentz@atcomqt.com>
To: Gregory Rathje <PentlandTwpClerk@gmail.com>

Mon, Oct 5, 2026 at 11:32 AM

Yes – it increased to 76 cents on July 1st. You can give a catch up payment for the difference between 72.5 and 76.

Michael A. Grentz, CPA
Partner

Townships having trouble accessing the reporting portal can email SLFRF@treasury.gov with the township name and address, email address you are using to try to log in to the portal and whether you are signing into the portal via Login.gov or ID.me, a brief description of the issue, and a screenshot of the error/message (if applicable). Find more resources on MTA's ["ARPA Resources and Updates"](#) webpage.

Store
Township Governance
Academy
Allied Service Providers
NATaT

IRS increased mileage rate for last half of 2026

To reflect increases in fuel prices, the IRS increased the 2026 optional standard mileage rate this summer to 76 cents per mile, effective July 1, 2026, through the end of the year. For miles driven Jan. 1 through June 30, 2026, the standard mileage rate was 72.5 cents per mile. There is no requirement for townships to pay the standard mileage rate per mile—the maximum amount employers can reimburse employees for business miles driven in the employee's personal vehicle, without tax consequences. The IRS sets these "safe harbor" limits whereby the employer [township] can reimburse the employee for the business use of his or her personal vehicle without income tax consequences. The rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

Coastal Management grant applications open, upcoming webinar to overview requirements

The Michigan Coastal Management Program funds projects that protect and restore Michigan's sensitive coastal resources and biologically diverse ecosystems. A webinar covering eligible projects and funding requirements is scheduled for Oct. 1 at 9 a.m. Priority areas include port and harbor revitalization, efforts to minimize coastal hazards, restoration and protection of healthy coastal ecosystems for public use, and stormwater solutions. The grant requires a one-to-one match and will operate on a reimbursement basis. Learn more about the program and apply by Dec. 18 on the grant program website.



Gregory Rathje <gregory.e.rathje@gmail.com>

Roof repair quotes

Melchior, Adrianna M. <AMelchior@hrcengr.com>

Tue, Sep 29, 2026 at 8:57 AM

To: "pentlandtwpcclerk@gmail.com" <pentlandtwpcclerk@gmail.com>

Hey Greg – nice to hear from you. I took a look at the (2) quotes. As I'm sure you'll have noticed, the one from Price was a bit lacking in the details, so not sure that the \$2,800 has everything that is needed to get the repairs done fully. The quote does mention sheathing, which is good, but doesn't include any notes as to specific materials, and has nothing on what they're actually doing other than "repair damage". It's tough to say whether or not it'll completely address the issues.

The quote from LaVacque Roofing is much more detailed and is definitely in line with what I was thinking the repair should include. This quote also specifically mentions that rotten decking and fascia is not included in the price, but the fact that they mention it means that they if they see it, they won't just leave it in place, which is good. This may increase their price a bit if they do uncover some rotten material but given the photos I got inside the attic in that area, I'm guessing it'll be pretty limited in terms of quantity if they do find it.

Overall, LaVacque appears to have everything included in their quote to achieve a solid long-term fix for the condition.

Feel free to let me know if you have any other questions or concerns. Thanks much and have a great day!

Regards,

Adrianna

[Quoted text hidden]

****This email originated from outside the company. Please be sure to check the sending email address and report any suspicious emails using the Phish Tool.**

PRICE CONSTRUCTION, INC.

ESTIMATE

13815 Woodland Drive
Newberry, MI 49868
906 440 1112

DATE: Aug. 8, 2026

FOR: roof repair

Mi. buliders license No.2101135269

To:
Shaun Reed
Pentland Township
906-293 8755
PO Box 412
Newberry, MI. 49868

DESCRIPTION	AMOUNT
Labor and Material to repair damage to roof overhang	
Material	
Framing material, sheathing and shingles	\$600.00
Labor	\$2,200.00
This is a estimate only. Final cost may be higher or lower.	
Thank you for allowing me to give you a estimate for your work!	
	\$2,800.00



LaVacque Roofing LLC

Company Builders License #: 262000302

Fully Insured: Liability and Workman's Compensation

Kyle LaVacque - Owner/Q.O.
Qualifying Officer # 242000072
15781 Aho Lane
Newberry, MI 49868
906-284-1061
lavacqueroofing@gmail.com

Customer Contact Information

Name: Pentland Twp. Hall
Address: 15474 M-28 Newberry MI
Phone #:
Email:

Job Site Location

15474 M-28 Newberry MI

Roof Service Agreement Contract

LaVacque Roofing LLC is pleased to furnish all labor, materials, tools, and equipment to complete the roof work for Pentland Twp at 15474 M-28 Newberry MI for a sum of eight thousand, five hundred dollars-\$8,500. This project will require a deposit of four thousand dollars-\$4,000 to begin.

Scope of work: (Fix)

1. One layer of shingles will be removed, cleaned up and disposed in damaged area (down to decking)
2. Decking and fascia in affected area removed and disposed of
3. Broken rafters will be fixed by sistering rafters to stabilize overhang
4. Decking and fascia boards replaced
5. New 12' aluminum drip edge installed
6. Titanium PSU 30 ice and water shield installed
7. Owens Corning starter shingles installed at the eave

Pentland Township – Asset Management Assistance



Account of Project Standing

HRC Project # 20250575

APS #: 1

Time Period: August 1, 2026 thru August 31, 2026

Date Issued September 21, 2026

Prepared By: Karyn Stickel, P.E. – Partner Overseeing Project

Project Task Summary:

- Administrative Task - Throughout the Project
 - Provide frequent updates to the Township
 - Ongoing
 - Attend virtual or in-person meetings as needed
 - Ongoing. HRC attended two meetings online, the City Council meeting on August 11, 2026 and a kickoff meeting on 08/20/2026.
 - Custodial tasks, such as document management, record keeping, meeting agendas and minutes, cost management, etc.
 - Ongoing
- **Task 1 – Sanitary System AMP**
 - Will create draft asset registry and perform site visit on September 28.
- **Task 2 – Sanitary System AMP**
 - Will create draft asset registry and perform site visit on September 28.
- **Task 3 – Township Hall Building Assessment**
 - Visited site on September 16. Reviewing photos and data and will generate draft summary of findings and recommendations for review.
 - Buildings assessed included Township Hall and the Utilities Office.

Work Completed Since Last Account of Project Standing (APS):

- First one for this project. Attended the two meetings and kicked off project.

Focus of Efforts in Next Period:

- Site visits will be billed on next billing cycle and work will continue to review data collected and make draft deliverables.

Critical Decisions Made:

- None at this time.

Outstanding Critical Questions:

- None at this time

Client Assistance Needed:

- None at this time

Schedule Concerns

- None at this time.

Pentland Township – Asset Management Assistance

Account of Project Standing



Scope and/or Budget Concerns:

- None at this time



Memorandum

To: Greg Rathje, Pentland Township Clerk
PentlandTwpClerk@gmail.com

From: Sally Duffy, P.E.

Date: October 8, 2026

Subject: Asset Management Plans for Water and Wastewater Systems
HRC Site Visit Summary

HRC Job Nos. 20250575.21 and .22

As you know, HRC made site visits to your water and wastewater utility sites as the first step in assisting with development of Asset Management Plans (AMPs) for your drinking water and wastewater systems. We received approval for this project from the Township Board with the goal of developing these AMPs to move toward initiating a more proactive maintenance program for the Township's utilities. This memo is intended to provide a brief summary of our visit and some initial feedback as we work toward developing the AMPs.

HRC met with you on the morning of September 28, 2026, to briefly discuss the purpose of our visit, and then Township operational staff, Sean and Jerry, accompanied me and one of HRC's electrical engineers, Ray Waters, P.E., as we visited the Township's two drinking water well sites and the five sanitary sewer pumping stations.

First, we would like to acknowledge Sean and Jerry's time and effort in assisting us as we visited the various sites and all the helpful information they provided for our questions. We also appreciate your time to meet with us in the afternoon to discuss our initial findings.

While we will be providing more detailed information as part of the AMPs and proposed deliverables, the following summarizes some immediate findings and comments:

- 1) Overall the utility system sites appear to be clean, well maintained, and we can see that recent maintenance and replacement work has been completed. Water and sanitary equipment often operate in harsh and dirty environments and, when ongoing maintenance is not performed, it becomes evident very quickly. It is clear that the Township's sites are regularly visited and generally well cared for.
- 2) Regulations, building codes, and industry standards do change over time, and the following are some immediate observations that should be addressed to ensure compliance with the latest codes and practices. HRC will provide additional information about these items, including budgetary estimated costs for any recommended changes.
 - a) Electrical services at some of Well House and Lift Station Sites have the manual transfer switch installed before the Main Fused Service Entrance Switch or Main Circuit Breaker. The equipment installation does not meet the requirements of the National Electric Code (NEC).
 - i) The existing manual transfer switches do not provide overcurrent protection for the downstream electrical equipment. A short circuit/electrical fault from the Utility would be able to pass through the manual transfer switch and could damage the conductors and electrical equipment within the facility.
 - ii) The nameplate on the existing manual transfer switches indicates "Do not operate the switch under load". If

the switch fails, there could be a short, within the switch enclosure, that is not protected and is a danger to the operator.

- iii) HRC will provide recommendations and cost estimates for correcting the issues for the electrical service equipment that do not meet the NEC requirements.
- b) The "canned" dry well at the Cherry Hill sanitary pump station, which houses the pumps and supporting equipment in a below-grade chamber, does not have fall protection safety equipment to protect operators as they are descending into the can for maintenance. OSHA does not require fall protection at this location because, based on record information, the total ladder length is approximately 21 feet and the OSHA standard is only applicable for distances of more than 24 feet.
 - i) Per OSHA 1910.28(b)(9)(i): For fixed ladders that extend more than 24 feet above a lower level, the employer must ensure existing fixed ladders installed before November 19, 2018, are equipped with a personal fall arrest system, ladder safety system, cage, or well.
 - ii) However, EGLE incorporates the "Recommended Standards for Wastewater Facilities," developed by the Great Lakes–Upper Mississippi River Board into their permit requirements. Per part 42.232 of these standards: For factory-built pump stations over 15 feet deep, a rigidly fixed landing shall be provided at vertical intervals not to exceed 10 feet.
 - iii) It does appear this station would be "grandfathered" due to its original construction date and so retrofit would not be required until other improvements are made at the structure. The Township may, in the short term, consider employing safety equipment or training to reduce risk of fall-related injuries to operations staff using this facility. A suggestion would be to have staff consider use of a personal fall arrest system, and to also ensure there are no obstructions to the ladder rungs.
- 3) The Township currently has one portable generator to provide backup power if any one site loses power. If more than one site loses power concurrently, Township operational staff would have to provide temporary power to a given site and then move the generator to another site in an attempt to keep systems operational for short durations. If the power outage affects multiple sites or is for a long duration, there may be a temporary loss of water supply or ability to continue to pump the sanitary sewerage.
 - a) As discussed, HRC is going provide cost estimates for permanent, onsite generators for the two drinking water well sites and three of the five sanitary sewer pump stations. (The other two currently have low flows and could be operated with a portable generator more easily.) We recognize this will be a significant investment and will also require additional operational and maintenance costs to keep the generating equipment ready for any loss of power situation. There may be some grant funding available from time to time for the initial investment, and the generators could also be added one site at a time starting with the most critical site.
 - b) HRC recommends that a Standard Operating Procedure (SOP) be implemented for the current portable generator that would include periodic running and running under load to ensure the equipment is ready for any emergency situation. HRC will provide this to the Township.
 - c) The various sites have differing power needs that would be fed by the existing generator. HRC will do some additional investigation to ensure the existing generator is capable of powering all seven sites.
- 4) The existing sanitary sewer collection system includes both gravity sewers and sanitary force mains (downstream of the pumping stations, which pump flow through a pressurized pipe to a receiving gravity sewer.)
 - a) HRC recommends the Township start to inspect its gravity sanitary sewers using closed-circuit televising (CCTV.) The Township could complete portions of the system over a multi-year cycle and then review the results to determine what repairs or rehabilitation could be required, as well as to set a baseline for future inspection frequency. In general, gravity sewer pipes should be inspected on a 10- to 20-year cycle, depending on age and

operating environment, with limited areas potentially requiring more frequent inspection due to observed conditions.

- b) There are limited technologies available to cost-effectively inspect or estimate the remaining useful life of the sanitary force mains. Therefore, these pipes are often "run to failure," and repaired or replaced only after problems are found. HRC will review the age of the force mains as part of the AMP and make recommendations for budgeting funds to be available for potential rehabilitation or replacement as they near their ends of anticipated useful life as well as to identify any areas where the potential consequence of any failures (such as stream or main road crossings) would warrant other considerations.
- c) HRC also recommends operational staff periodically inspect the existing air relief valves along the force main for proper operation. These valves are often forgotten in many systems until a loss of performance at the pump stations is observed.

HRC is currently working to provide additional information and develop the deliverables listed in our proposal. We hope that this summary is useful in the meantime. Thank you again for all the assistance provided to date.

October 13, 2026 Infrastructure/ Facilities Report

Clerical

73 Miss Digs with 29 requiring marking. 0 Emergency. (9.5 reg hours labor).

Meters read on 10/01, Bills sent 10/01.

Summer watering program ended 9/30

2 delinquent shut off being managed.

Sept water sample tests performed 9 /22, No Discrepancies

August Baci samples scheduled for 10/19.

Sensus integration is 85% & auto read is complete. Erico Electric Working on Lift station radios now. Waiting on new computers setup for system changeover.

Stripping and coating of tower #1 by St. Germain was completed on 10/05. In the process of filling tower #1 and pulling samples to get back on line.

I will be attending a 3 day course in Marquette on 10/13-15, and another in Mt. Pleasant on 10/20-22 for the Water Operators test in November.

Breakdowns

- 1) Well #1 VFD has been installed and is functioning properly. As soon as Tower #1 is back on line Well #2 will be fitted with a VFD valve as well.
- 2) Leaks on abandoned lines by prison (9 lines have been found excavating to begin at the end of the month to remove lines.
- 3) Old industrial park lift pump replacement quote. Labor, Equipment and Materials to:
COST \$8,930 (Both Check Valves)
- 4) Pentland Hall roof needs attention

Procurement requests:

New Discussion:

Old Discussion:

Pentland Township Supervisor's Report October 2026

Assessor Continuing Education Credit Hours: I attended the MAAO, Michigan Assessor's three day education conference at Treetops Resort in Gaylord on September 28th -30th for some training and credit hours. Assessor must receive 16 credit hours yearly to remain certified and an additional 4 hour yearly update class, for a total of 20 credit hours yearly. Classes receiving credit hours include "The basics of Residential Assessment Card," & Drawing Metes and Bounds legal Descriptions". Always worth while spending time meeting others in your profession.

Pentland Township Vacant Land Sales List-2026

March

'1. Killingbeck/Wier, 004-002-013-0700: **(LT-Imp-A)** 40 A on M-28 sold for \$65,000 or \$1,625 pa on 3-19-26. (45/10 S-13) (40 A @ 1,500 = 60,000 TCV land) 26 SEV 30,000. **Ratio .461**

April

'2. Laky/Hittle, 004-003-001-0150: **(LT-301 Indus)** 4.93 A AKA lot 5 sold for 5,500 or 1,115 pa. (45/10 S-1) (4.93 a @ 2,940 pa =14,493) 26 SEV 8,500. **Ratio .647**

June

'3. Brand/Thomas, 004-003-020-2400, **(LT-Impr-A)** 35 A on CR 425 sold for \$65,000 or \$1,857 pa on 6-15-26. (45/10 S-20) (35 @ 1,500 = 52,500 TCV land) 26 SEV 26,300. **Ratio .404**

Pentland Township Improved sales List-2026

January

'1. Adkins/Barrigar, 004-003-020-0400, at 17015 CR 458 **(ECF-SFFV)** with 175 FF & 1 A sold on 1-28-26 for \$18,000 (175 x 250 @ \$75ff = 13,125) (45/10 S-20) 25 SEV 15,800. **Ratio .877**

'2. NBY Country Club/E Group, LLC, 004-003-011-3700, & 3800, & 4100 at 5073 M-123 sold for \$800,000 on 1-16-26 (45/10 S-11) **(ECF-201 C)** (3700 land 426,074, 3800 land 36,000, & 4100 land 36,000) Total 25 SEV 666,800. **Ratio .8335**

March

'3. Schultz/MGM land, 004-003-007-0110, & 0950 & 018-1120, at 18031 M-28 with 141.88 A sold for \$600,000 on 3-03-26. (45/10 S-7 & 18) **(ECF-Impr-A)** 20.99 @ 1,753 & 59.96 @ 1,168 & 60.93 @ 1,158 = \$177,344 TCV land) (26 split)Total 26 SEV 217,900. **Ratio .363**

April

'4. Pittman/Schling, 004-003-001-1850 at 13907 Woodland Dr sold on 4-27-26 for \$325,000. (45/10 S-1) **(ECF-Impr-A)** (8.53 A @ 2,531 = 21,590). 26 SEV 158,500. **Ratio .487**

July

'5. Rocket Mort/Eskew, 004-002-007-5950 at 5194 CR 457 sold for \$116,100 on 7-9-26. (45/9 S-7) **(ECF-SFFV)** (132 x 330 @ \$75FF = 9,900) 26 SEV 79,100. **Ratio .681 Foreclosure**

'6. Saunders/Gough, 004-003-001-8040 at 13866 E Willow sold for \$160,000 on 7-17-26. (45/10 S-1) **(ECF-SFFV)** (60 x 110 @ \$75FF = 4,500) 26 SEV 67,100. **Ratio .419**

'7. Vandercook/Edwards, 004-003-002-4000 & 4050 (**LT-Impr-A**) with 17.54 A at 6355 & 6335 CR 441 sold for \$188,000 on 7-29-26. 945/10 S-2) (1.11 @ 8,054 & 16.43 @ 1.930 = 42,656 TCV land) 26 total SEV 53,900. **Ratio .286**

'8. Northland Properties, 004-003-012-5300 (LT-201 C) with 25.97 A at 13400 M-28 sold for \$180,000 on 7-27-26. (45/10 S-12) (25.97 A @ 1,577.6 = TCV land) 26 SEV 122,600) **split**

August

'9. LL Devel/14071 N Cooper, LLC, 004-003-002-0400 (**LT-201 C**) with 300 FF at 14071 N Cooper St sold for \$140,000 on 8-7-26. (45/10 S-2) (300 x 132 @ \$45 = 13,500 TCV land) 26 SEV 64,000. **Ratio .457**

'10. Depew/Rahilly, 004-003-002-0900, (**LTImpr-A**) with 3.643 A sold for \$285,000 on 8-10-26. (45/10 S-2) (3.643 A @ 4,019 = 14,643 TCV land) 26 SEV 64,800 **Ratio .227**

'11. Auld/Burns, 004-003-011-0440, (**LT-Impra-A**) with 3.6A at 5872 CR 441 sold for \$305,000 on 8-6-26. (3.6 A @ 4,055.6 = 14,600 TCV land) 26 SEV u153,100. **Ratio .5019**

'12. Eveland/Monroe, 004-003-021-1300 (**LT-Impr-A**) with 18 A at 3210 M-117 sold for \$165,000 on 8-18-26. 26 SEV 74,100. **Ratio .449**

September

'13. Bristow/Transit, 004-003-015-0500, (**LT-Impr-A**) with 80 A & cabin on CR 405 sold for \$240,000 on 9-4-26. (45/10 S-15)) (80 @ \$1,000 – 80,240, pond infl \$8,000 – 88,240 TCV land) 26 SEV 54,400. **Ratio .227**

'14. Potoczak/Alexander, 004-003-022-1000 at 3724 S CR 405 sold on 9-1-26 for \$510,000. (45/10 S-22) (**ECF-Rur-R**) (100.93 A @ \$904 = 91,241 TCV land) 26 SEV \$140,500. **Ratio .275**

'15. Freeborn/Meier Enterprises, 004-350-000-1400 at 13673 Winding Woods Run sold on 9-2-26 for \$232,500. (Hidden Pines) (**ECF-HPINE**) 26 SEV 54,500 . **Ratio .234**

Luce County Meeting Minutes Attached

Regular Meeting
Luce County Board of Commissioners
Tuesday, September 15, 2026 @ 4:30 p.m.
Circuit Court Room – County Government Building
407 W. Harrie Street
Newberry, MI 49868

The meeting was called to order at 4:30 p.m.

PRESENT: Commissioners Kitzman, Rathje, Morrison and Harris

ABSENT: Commissioner Immel

GUESTS: Sara Stephenson, Josh Freed, Eric Gravelle, Michael Woolford,
Sterling McGinn

The chair led the Pledge of Allegiance.

Morrison upon support of Harris offered the following and moved its adoption:

RESOLVED, to approve the agenda as presented.

The resolution was unanimously adopted. Commissioner Immel absent.

Harris upon support of Morrison offered the following and moved its adoption:

RESOLVED, to approve the minutes of the Regular Meeting dated August 18, 2026, as presented.

The resolution was unanimously adopted. Commissioner Immel absent.

Rathje upon support of Harris offered the following and moved its adoption:

RESOLVED, to accept the treasurer's report as presented.

The resolution was unanimously adopted. Commissioner Immel absent.

Public Comment:

None

Rathje upon support of Harris offered the following and moved its adoption:

RESOLVED, to approve the request from Michael Woolford, Luce County Equalization Director for amended L-4029 and authorize the Chairperson and Clerk to sign.

The resolution was unanimously adopted. Commissioner Immel absent.

Harris upon support of Rathje offered the following and moved its adoption:

RESOLVED, to approve the request from Josh Freed, Luce County FOC for amended MGT contract and authorize the Chairperson to sign document.

The resolution was unanimously adopted. Commissioner Immel absent.

Rathje upon support of Morrison offered the following and moved its adoption:

RESOLVED, to approve the request from Belinda Bridges, Luce County Treasurer for resolution authorizing transfer of funds from Delinquent Tax Revolving Fund to the Land County Bank Authority in the amount of \$200.00 and authorize the Chairperson to sign the resolution.

The resolution was unanimously adopted. Commissioner Immel absent.

The request to donate the Sportsman's club was tabled to the next regular meeting.

Old Business:

Chairperson Kitzman stated at a security meeting they felt that Emergency Management should be responsible for notifying employees and public for weather related building closures.

Sheriff Gravelle stated that Emergency Management already has a system in place for making those announcements.

New Business:

Commissioner Immel and Commissioner Harris will be assigned ½ of the General Fund Budgets and will schedule meetings with department heads to review their 2027 budget requests. Commissioner Kitzman and Commissioner Rathje will be assigned the other ½ of the General Fund budgets and will meet with departments heads to review their 2027 budget requests.

The whole board will hold a finance meeting prior to their October 20, 2026 regular meeting to review 2027 budgets. The Finance Meeting is scheduled to start at 3:30p.m.

Department Head Reports:

Eric Gravelle, Luce County Sheriff stated our transport van is out of commission. He stated they think it might be the transmission.

Sara Stephenson, Luce County Parks and Rec. Director stated she had a walk through with LMAS for our water and they found a few issues. We have until December 3rd to get them corrected. We had the wedding at the Luce County Campground this past weekend and at the ball fields we held a softball tournament and both events went well. Our campground closing date is scheduled for October 12th.

Committee Reports:

Commissioner Kitzman had nothing to report

Commissioner Rathje attended the following meeting: Luce County EDC

Commissioner Morrison attended the following meeting: LMAS

Commissioner Harris had no meetings to report

Commissioner Immel absent

Public Comment:

None

Morrison upon support of Rathje offered the following and moved its adoption:

RESOLVED, to pay claims as previously approved by the claims and audit committee as follows:

101	General Fund	74,740.24	208	Parks & Rec.	13,140.31
210	Ambulance	150,000.00	211	Extension	20,702.75
213	ORV	1,256.79	215	FOC	1,972.00
216	DTR Admin Fund	141.14	232	Materials Mang	4,973.58
234	Emergency Man	55.05	236	Vet Serv Fund	2,223.45
239	Animal Shelter	11,523.61	256	ROD Automation	1,480.00
260	Indig Def Fund	27,468.25	261	911	1,003.22
266	Sheriff Millage	8,390.50	270	Manistique Lake fund	557.00
275	Road Patrol	14.56	286	Shooting Range	73.97
292	Child Care	113.51	295	Airport	16,296.60
296	Drug Court	5,483.43	299	Comm Courts	4,660.18
616	Delq. Tax	1,731.81	701	Trust & Agency	371,940.32
785	Housing Comm	6.88			

Grand Total \$721,153.42

The resolution was unanimously adopted. Commissioner Immel absent.

The Chair adjourned the meeting at 4:52 p.m.

Respectfully submitted,

Anthony Kitzman, Chair

Sharon J. Price, Clerk

PENTLAND TOWNSHIP

CLERK'S REPORT

OCTOBER 13, 2026

1. Election update
 - a. The general election is Tuesday, November 3.
 - b. About 180 absentee ballots have gone out, and several dozen have been returned so far.
 - c. Voters can return their ballots until 8pm on election night.
2. Asset management plan
 - a. HRC had a two-person team here in late September to document our utility systems.
 - b. A memo is in the board packet with their first thoughts.
 - c. There will be a final report that goes into a lot of detail...stay tuned!
3. AT&T changeover
 - a. AT&T will be here on October 26 to change over our phone lines from copper to fiber. At the same time our new voicemail and other features will be set up.
4. Fire department
 - a. My apologies – I was asked to send the Village a follow up to their note last month.
 - b. I just realized today that I didn't send that follow up. I will do so tomorrow!
5. Wastewater project (nothing new)
 - a. Per our request, our Engineer Jamie Burton reached out to Village Manager Allison Watkins on Wednesday, 9/2, for an update on their recent rate study - **no word back yet (as of today, 10/13).**
6. Election bill sent to TAS and ISD (nothing new)
 - a. *Per Michigan Compiled Laws section 168.315, Pentland can bill TAS and ISD for our costs (election workers, AV supplies, postage, and notices) for running the May 5th election.*
 - b. *I sent the bills on June 10. Each entity was billed \$945.08 for a total of \$1,890.16.*
 - c. The ISD had paid their bill. We're still waiting for payment from TAS.
 - i. I sent a follow up email on 8/19 – **no word back yet (as of today, 10/13).**
7. Early voting – reimbursement from the state (repeat - new in italics)
 - a. Pentland is part of a four-township agreement to consolidate our early voting for this year's elections to save costs.
 - b. Since I'm the coordinator for all four townships, wages for early voting workers are run through our accounts.
 - c. The agreement says the other townships will reimburse us for their share of the cost.
 - d. There's good news – the state has invited municipalities to submit their early voting costs for reimbursement for last week's election!
 - e. *I sent in our costs to the state for reimbursement two weeks ago. A HUGE thanks to Jon Brown for his help on this!*
8. Backup generators (repeat)
 - a. While not directly connected to the asset management plan, I'm looking at grants and other funding opportunities for backup generators for the township's water and sewer systems.
9. Jerry Grossman (repeat)
 - a. Since we decided not to proceed with the wastewater project, it seems like a good time to start a discussion about what we're going to do with the parcel for that project.
 - b. We paid \$69,000 for the parcel and spent another few thousand on surveys and such.
 - c. When Jerry Grossman came to vote last week, I asked him if his firm could look at the parcel and tell us what options, if any, we may have for harvesting any timber from the parcel.
 - d. Will share with you what Jerry finds out from his research.
 - e. Today, I'm not sure what the best path forward is, but having Jerry look at the parcel is a good first step to getting some answers.
10. Offer from EDC Director Tammy Henry (reminder)
 - a. Tammy Henry offered to attend a board meeting to give an update about what the EDC is doing to promote growth in the Industrial Park.
 - b. Let me know if you'd like her to attend one of our meetings.

11. Liquor inspection reports from last month.
 - a. We have this month's liquor inspection reports – they're all good!
12. "Open loops" I'm working on, or waiting on:
 - a. New computers and VOIP.
 - b. Moving our accounting software to the cloud.
 - c. Keeping an eye open for grants for backup generators and an asset management plan.
 - d. Clearing old finance files from the last 25 years - a lot has been done, but there's more to go.
13. Time tracking
 - a. I thought it might be useful to share my time working and volunteering for the township.
 - b. I track my time for the various things I do (jobs, volunteering, and such).
 - c. See the next page for the chart.

<u>Clerk's Time September 2026</u>	Time (hours:minutes)
TOTAL TIME	52h 04m
Bookkeeping (Statutory and non-statutory duties. Routine stuff like payroll and bills, reconciling the accounts each month, budget, and a lot with the audit)	12h 07m
General work (Statutory duties. Casework, minutes, regular filing, mail...)	4h 55m
Elections (Statutory duties. Absentee ballots and election training, doesn't include Early Voting)	15h 57m
Other statutory duties (some constituent calls, etc)	2h 00m
Early Voting (scheduling workers, emails, and reading) #	0h 39m
Wastewater (non-statutory. Nothing this month) #	0h 11m
Other (non-statutory. Lots this month with EDC, asset management, meeting prep, some constituent calls, meeting with employees, website, and more) #	16h 17m
<i>(all times rounded to nearest minute)</i>	
<i>#I am paid separately to do some or all of these things – they're not part of my legal duties as Clerk. My time sheets are attached.</i>	

That's it!

led report (Last month)

01/2026 - 09/30/2026



☒ Client is Pentland Township

☒ Project is Twp - Other (not statutory)

Summary

Total Hours
16:17:26

Billable Hours

-

Amount

-

Average Daily Hours

0.86 Hours

14.28h

Time entries from last month

DESCRIPTION	DURATION	MEMBER	PROJECT	TAGS	TIME DATE
Talk w/Shawn	37:00 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	3:22 PM - 3:59 PM 09/01/2026
Talk w/Terrie and Shawn	10:19 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	2:58 PM - 3:08 PM 09/02/2026
Talk w/Terrie and Shawn	10:09 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	3:11 PM - 3:22 PM 09/03/2026
Hall rental follow up	06:07 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	9:34 AM - 9:40 AM 09/07/2026
Meeting prep	08:58 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	6:54 AM - 7:03 AM 09/08/2026
Meeting prep	35:45 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	8:27 AM - 9:03 AM 09/08/2026
Email AT&T phone xfer and VOIP	07:05 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	9:04 AM - 9:11 AM 09/08/2026
Email -architect visit and asset mgt plan	04:32 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	9:49 AM - 9:54 AM 09/08/2026
Call w/Craig Rolfe - fire dept	11:00 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	9:55 AM - 10:06 AM 09/08/2026
Talk w/Terrie and Shawn	05:12 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	2:25 PM - 2:31 PM 09/08/2026
Meeting prep	02:06:00	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	2:39 PM - 4:45 PM 09/08/2026
Meeting prep	30:00 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	6:30 PM - 7:00 PM 09/08/2026
Meeting follow up	18:37 min	Gregory E Rathje	- Twp - Other (not statutory) - Pentland Township	Work	11:30 AM - 11:49 AM 09/09/2026

Time entries from last month

DESCRIPTION	DURATION	MEMBER	PROJECT	TAGS	TIME DATE
Hall rental packet update	05:15 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	1:52 PM - 1:57 PM 09/09/2026
Meeting follow up	23:02 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	9:09 AM - 9:32 AM 09/10/2026
Tammy Henry note - ind park development	32:11 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	7:08 PM - 7:40 PM 09/11/2026
Tammy Henry note - ind park development	02:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	9:26 PM - 9:28 PM 09/11/2026
Tammy Henry note - ind park development	13:43 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	12:28 PM - 12:41 PM 09/14/2026
VC3 and their tech support	26:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	12:52 PM - 1:18 PM 09/14/2026
Meeting follow up	05:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	1:57 PM - 2:02 PM 09/14/2026
EDC meeting - twp utilities	02:45:00	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:00 AM - 10:45 AM 09/15/2026
taking mail to the water office - taxes	28:09 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	11:29 AM - 11:57 AM 09/15/2026
VC3 and their tech support	19:01 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	3:07 PM - 3:26 PM 09/15/2026
Email -architect visit and asset mgt plan	05:48 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	3:42 PM - 3:47 PM 09/15/2026
Architect visit	50:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:55 AM - 9:45 AM 09/16/2026
Research - EDC - biomass plant	21:25 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:07 PM - 8:29 PM 09/16/2026
Talk w/Terrie	10:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:35 AM - 8:45 AM 09/17/2026
Tammy Henry note - ind park development	43:05 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	10:35 AM - 11:18 AM 09/17/2026
911 meeting	56:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	12:00 PM - 12:56 PM 09/18/2026

Time entries from last month

DESCRIPTION	DURATION	MEMBER	PROJECT	TAGS	TIME DATE
Call w/Shawn - vc3 issues	12:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	1:56 PM - 2:08 PM 09/18/2026
Email - vc3	07:41 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	2:10 PM - 2:18 PM 09/18/2026
Tammy Henry note - ind park development	36:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:05 PM - 8:41 PM 09/18/2026
Tammy Henry note - ind park development	11:12 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	9:31 AM - 9:43 AM 09/19/2026
Tammy Henry note - ind park development	15:53 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	1:45 PM - 2:00 PM 09/19/2026
Talk w/Terrie	05:03 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	2:21 PM - 2:26 PM 09/21/2026
Talk w/Terrie	04:04 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	2:28 PM - 2:32 PM 09/22/2026
Meeting follow up	14:32 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:24 AM - 8:39 AM 09/23/2026
Email - roof	10:52 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	6:19 AM - 6:30 AM 09/28/2026
Email - asset management	05:25 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	6:41 AM - 6:47 AM 09/28/2026
Met w/asset mgt team	36:00 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	8:25 AM - 9:01 AM 09/28/2026
Email - roof	02:21 min	 Gregory E Rathje	• Twp - Other (not statutory) • Pentland Township	Work	7:32 PM - 7:35 PM 09/29/2026

Detailed Report

09/01/2026 - 09/30/2026

TOTAL HOURS

10:33 min

→ 8.18 h

TIME ENTRY

TAGS

USER

DURATION

TIME

Email - wastewater

Work

Gregory E Rathje

10:33 min

06:30 AM-06:41
AM

● Twp - Wastewater ● Pentland Township

09/28/2026

	General	Sewer	Water
Clerk Statutory Pay (month)	1,512.78		
Election time (early voting)			
Utility bookkeeping - sewer (month)		133.19	
Utility bookkeeping - water (month)			133.19
Non Statutory pay (from above)	261.18		
Sewer lagoon pay (from above)		3.29	
Totals by fund gross	\$ 1,773.96	\$ 136.48	\$ 133.19
Grand total gross	\$		2,043.63
Totals by fund gross PERCENT	87%	7%	7%
Net pay from BSSA	\$ 1,565.41		
Net pay by fund - use for allocation	\$ 1,358.27	\$ 104.55	\$ 167.02



HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS
PO BOX 824
BLOOMFIELD HILLS, MICHIGAN 48303-0824
(248) 454-6300

September 22, 2026
Project No: 20250575.02
Invoice No: 0241553

PENTLAND TOWNSHIP
PO BOX 412
NEWBERRY, MI 49869

ATTN: GREG RATHJE, CLERK

PENTLAND TOWNSHIP ASSET MANAGEMENT ASSISTANCE

STUDY PLAN REVIEW

Professional Services for period ending September 12, 2026

Professional Personnel

		Hours	Rate	Amount	
DUFFY, SALLY	8/20/2026	1.00	176.40	176.40	
STICKEL, KARYN	8/20/2026	1.00	165.00	165.00	
Totals		2.00		341.40	
Total Labor					341.40
			Total this Project		\$341.40

20250575.23 - TOWNSHIP HALL BUILDING ASSESSMENT

Professional Personnel

		Hours	Rate	Amount	
MELCHIOR, ADRIANNA	9/9/2026	.50	180.00	90.00	
Totals		.50		90.00	
Total Labor					90.00
			Total this Project		\$90.00

Billing Limits

	Current	Prior	To-Date
Total Billings	431.40	264.60	696.00
Limit			40,400.00
Remaining			39,704.00

Total Due this Invoice	\$431.40
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Par Plan News



October 2026 | Issue 161

Navigating the Minefield of Data Centers

Michigan Township Participating Plan Holding Regional Seminars on Data Center Zoning

Michigan's tax exemptions are drawing data center developer interest into the state with projects of unprecedented scale.

Zoning approval remains entirely local, but if you aren't prepared to navigate the minefield of issues associated with data center site applications, just one step in the wrong direction could have explosive consequences for your municipality.



Scan the QR code or visit theparplan.com to register.

Space is limited so register now!

To help you understand the best practices for data center zoning, the Michigan Township Participating Plan (Par Plan) is hosting one-day seminars led by legal experts who will provide important information on how to:

- Adopt ordinances
- Apply Public Act 207
- Manage applications, concerns, and tax abatements...and more!

Registration is limited to municipal board and planning commission members. Each person attending must register separately.

The seminars are FREE for Par Plan members and they receive priority seating.

Non-members may register and they will be placed on a waitlist. If there are seats available when registration closes, they will be notified and charged a non-refundable fee of \$100 per person.

Seminar Locations

The Par Plan data center seminars are one-day events.

If you require lodging, please contact the hotel directly to book accommodations.

November 10 – Marquette
Holiday Inn of Marquette
906.225.1351

November 11 – Gaylord
Treetops Resort
866.348.5249

November 17 – Mount Pleasant
Comfort Inn & Suites Hotel
and Conference Center
989.772.4000

November 18 – Kalamazoo
Delta Hotels Marriot
Kalamazoo Conference
Center
269.375.6000

Inside

2

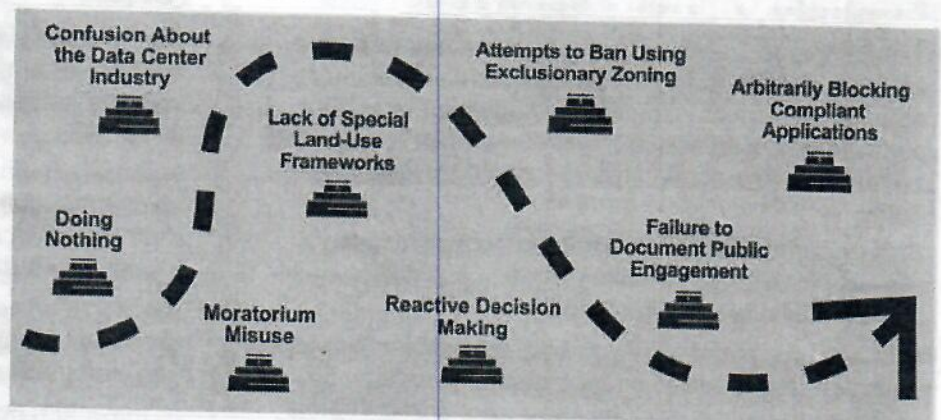
Risk Reduction Program Provides Funding

3

Protect Municipal Property From Pipe Freeze This Winter

3

HR MUNI Helps You Avoid Employment Claims and Lawsuits



Don't Miss This Par Plan Professional Development Day Special Seminar on Data Centers!

The Par Plan Risk Reduction Program provides funding to members for education and training and for projects that mitigate risk.

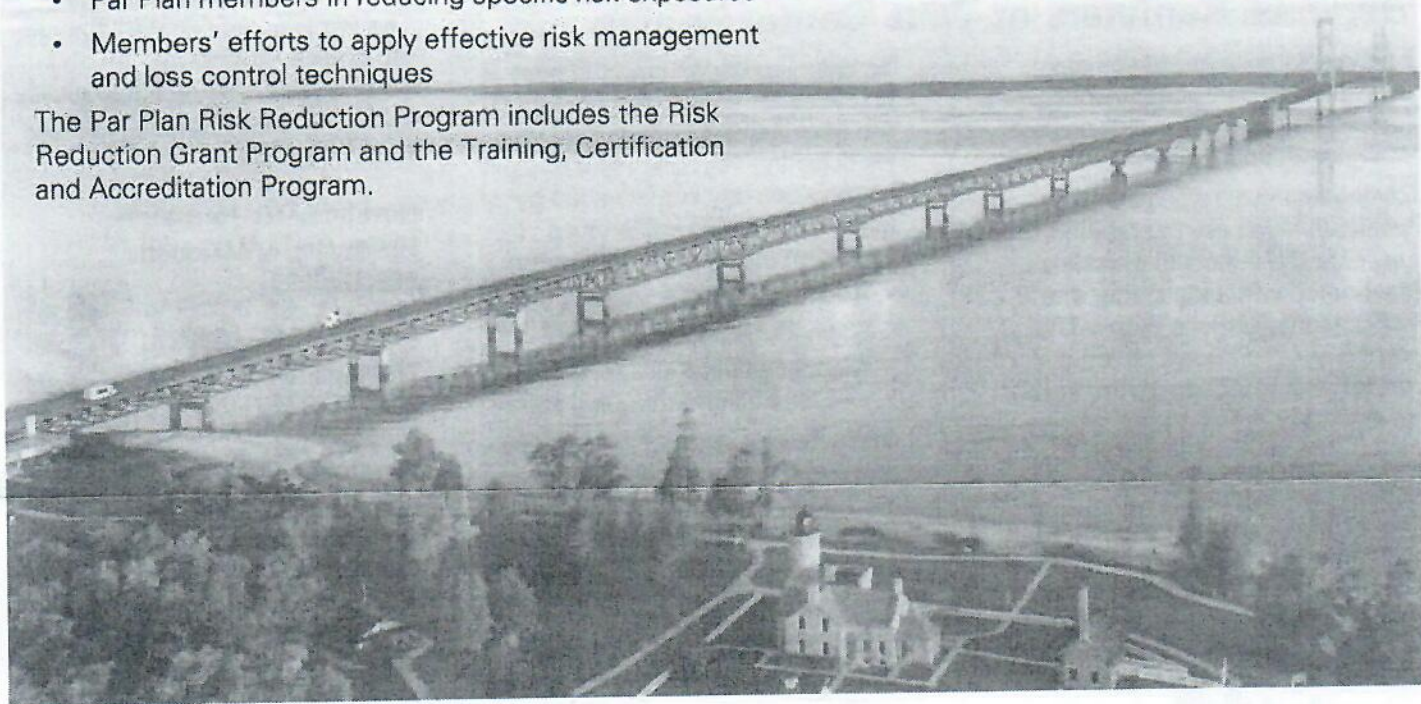
Par Plan TCAP and Risk Reduction Grant Programs

The Michigan Township Participating Plan (Par Plan) encourages all members to participate in its Risk Reduction Program.

The Risk Reduction Program provides funding that supports:

- Par Plan members in reducing specific risk exposures
- Members' efforts to apply effective risk management and loss control techniques

The Par Plan Risk Reduction Program includes the Risk Reduction Grant Program and the Training, Certification and Accreditation Program.



Training, Certification & Accreditation Program Offered Year-Round

The Par Plan's Training, Certification and Accreditation Program (TCAP) assists members year-round in obtaining education – through accreditation or certification organizations or government agencies – that will enhance members' ability to administer their public entity.

Recognized training and certification programs are available in the areas of administration and zoning, fire and EMS, and law enforcement.

One resource is the Michigan State University Extension which offers education on zoning administration designed to reduce legal risks to zoning administrators and their community. Learn more about this program at canr.msu.edu/zoning_administrator_certificate_program.

Risk Reduction Grant Program Offered Twice a Year

The Par Plan's Risk Reduction Grant Program offers funding for projects that prevent or mitigate damage to member-owned property and third-party liability losses or damage.

Applications are accepted from qualified members during two grant cycles each year. The Spring 2027 Risk Reduction Grant Cycle opens February 1 and closes on March 15.

The Par Plan encourages members to review the grant guidelines on theparplan.com and start considering upcoming risk control projects that would qualify.

A maximum award of \$5,000 per member, per cycle, may be granted.

Learn more about these funding opportunities for members at theparplan.com.

As a Par Plan member, you have access to our no-cost, risk control programs and support services.

Winter is Coming

Protect Your Municipal Buildings From Water Damage

The Michigan Township Participating Plan (Par Plan) provides **FREE** smart sensors to help members protect their administrative buildings from pipe freeze.

The Par Plan has partnered with Hartford Steam Boiler, an innovator in smart sensor technology, to provide Sensor Solutions by HSB, a program that ships members free smart sensors that monitor 24/7 for the presence of water or temperature change.

If a sensor detects water or temperature change, you are alerted so the issue can be addressed quickly.

It's not uncommon for municipal buildings to experience periods of time when no one is in the building. If a pipe should burst and go unnoticed for days, the water could cause extensive building damage and destroy property.

Even when a building is occupied, a plumbing leak or burst pipe can quickly cause the same kind of damage.

If the damage is severe, you may even be forced to shut down a vital part of the community, disrupting business operations.

With winter approaching, all Par Plan members are encouraged to act now and order your FREE water sensors.

Once your order is processed, you will receive emails from Sensor Solutions by HSB, to establish your alert preferences and installation instructions.

And installation is easy. You simply follow the instructions to place the sensors in areas at risk.



Examples of these are temperature-controlled areas such as:

- Basements with a sump pump
- HVAC rooms with a hot water heater/boiler
- Areas with previous water issues

Once a sensor is in place, you activate it with the easy-to-use app.

If you have any questions about the Par Plan's no-cost smart sensor program for members, such as how many you may need or where they should be placed in a building, please reach out to your risk control representative or email theparplan@tmhcc.com.

Scan the QR code to order your sensor kit or visit: sensorsignup.com/theparplan.



Scan Me!

HR MUNI

Prevent Employment-Related Claims and Lawsuits with HR Compliance Support

All Par Plan members have unlimited, no-cost access to HR MUNI™ for answers to questions about employment law matters.

This human resource compliance support program allows you to spend less time on compliance while reducing risk.

You can help avoid employment claims and lawsuits with real-time advice from experienced HR professionals and/or employment.

You can get the answers to your questions and advice through unlimited email and phone support.

You can also easily access online resources 24/7 through the HR MUNI Online Knowledge Center.



There are also interactive, online training courses for managers and employees to limit sexual harassment and discrimination claims.

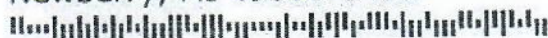
Another service through HR MUNI is a toll-free employee complaint hotline. Use this hotline to encourage early reporting of employee concerns to a third party for crucial advance notice of claims that may be avoided.

If you have questions about accessing or using HR MUNI, please call 800-387-4468 or email: hradvice-pe@eplaceinc.com.

Michigan Township Participating Plan
1441 W. Long Lake Rd., Suite 150
Troy, MI 48098

PSRT, STD.
US POSTAGE
PAID
GRAND RAPIDS, MI
PERMIT NO. 657

Pentland Township-Luce
Or Current Resident
PO Box 412
Newberry, MI 49868-0412



Fire Prevention Critical to Municipal Safety

October is National Fire Prevention Month and an opportunity to recognize the seriousness of a fire prevention in municipal buildings.

A fire risks lives and property and can impact a municipality's ability to provide community services.

The fire safety steps below can help prevent fires and protect employees, visitors, and buildings:

- Test smoke detectors and replace batteries on a regular basis.
- Have fire extinguishers professionally inspected and certified.
- Have sprinkler systems and alarms tested by professionals.
- Keep fire exits clear and unlocked during business hours.
- Check power strips or extension cords to ensure they are not overloaded.
- Store flammable materials away from heat sources.
- Test emergency lighting to make sure it is working properly.
- Conduct fire drills with employees.

There are Par Plan Risk Management Moments that address workplace fire safety. These documents are available on theparplan.com under Member Resources.



Par Plan Board of Directors Meeting

October 16, 2026
9 a.m.

~~Par Plan~~ Garden Inn – Lansing West
Lansing, MI

Par Plan News Editorial Staff

Joanne Boehler, James Township, Saginaw County
Jim Nankervis, Ishpeming Township, Marquette County
Linda Preston, Pokagon Township, Cass County
Jennifer Venema – MTPP Program Administrator
Beth Lenz – Communications Specialist

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www.theparplan.com

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